

ANNEXURE B

EVALUATION CRITERIA

APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT INTERNET, FIREWALL, NETWORK SWITCHES, Dell VXRAIL, AND VMWare for CEF, and SANPC-REFINERY.

EVALUATION CRITERIA

The bids shall be evaluated in three (3) phases, Mandatory requirements, Technical /Functionality evaluation and commercial (Price and Specific Goals) evaluation.

1. PHASE 1

Mandatory Requirements

At this phase, bidder's responses are reviewed against the below Mandatory Requirements. **Failure to comply with any of the Mandatory Requirements will lead to the bidder being disqualified, and not be considered for further evaluation on Technical Requirements.**

No.	The Bidder must have their own Network Operation Centre (NOC)	Comply	Not Comply
1.1	The Bidder must have their own Network Operation Centre (NOC) existence in South Africa for at least three years, with a centralized call logging facility to provide 24X7X365 customer support.		
a)	<u>Supporting Documents Required</u> Letter in a company's letter head confirming existence of the NOC, including period of operation from the bidder duly signed by authorized signatory, dated.		
	Comments		

1.2	<u>OEM PARTNESHIP</u> The Bidder must have a service level agreement with the OEM provider for the Internet, Network switches, and Firewall Solutions and devices.		
a)	<u>Supporting Documents Required</u> Valid certificate/Letter from the OEM for the internet, Network Switches, and Firewall if the bidder is not an OEM.		
	Comments		

1.3	<u>Member of Internet Service Provider Association(ISPA)</u> The Bidder must be a valid member of the Internet Service Provider Association of South Africa (ISPA).		
a)	<u>Supporting Documents Required</u> A proof of valid membership of the Internet Service Provider Association of South Africa (ISPA) from the OEM.		
	Comments		

1.4	<u>ICASA Certification</u>		
	The Bidder must provide proof of a valid ICASA certificate/letter for the products/equipment.		
a)	<u>Supporting Documents Required</u>		
	Submit a valid ICASA certificate/letter from the OEM.		
	Comments		

1.5	<u>DELL AND VMWARE Partnership</u>		
	Bidder must be an accredited Dell and VMWARE Partner.		
a)	<u>Supporting Documents Required</u>		
	Submit a copy of a valid Dell and VMware accreditation/partnership letter/certificate.		
	Comments		

PHASE 2

TECHNICAL EVALUATION

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified.

2.1 BIDDERS EXPERIENCE

Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.1 EXPERIENCE OF THE COMPANY – INTERNET SERVICE PROVIDER (ISP) Proven company's experience in successfully leading and completing the implementation for ISP. Reference letters submitted should not be older than 10 years. The reference letters must include work for internet services, signed, dated, on client's letterhead and with contactable details. Note: the following scoring matrix will be used to evaluate this criterion:			
5 or more relevant references not older than 10 years.	Signed and Contactable reference letters NB: Letters must be on client's letterhead, not older than 10 years	5	25%
4 relevant reference letters not older than 10 years.		4	
3 relevant reference letters not older than 10 years.		3	
2 relevant reference letters not older than 10 years.		2	
1 relevant reference letter which must not be older than 10 years.		1	
No relevant reference letter submitted		0	

Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.2 EXPERIENCE OF THE COMPANY- FIREWALL Reference letters submitted should not be older than 10 years. The reference letters must include work for firewall services, be signed, dated, on client's letterhead and with contactable details. Note: the following scoring matrix will be used to evaluate this criterion:			
5 or more relevant references not older than 10 years.	Signed and Contactable reference letters NB: Letters must be on client's letterhead, not older than 10 years	5	25%
4 relevant reference letters not older than 10 years.		4	
3 relevant reference letters not older than 10 years.		3	
2 relevant reference letters not older than 10 years.		2	
1 relevant reference letter which must not be older than 10 years.		1	
No relevant reference letter submitted		0	

Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.3 EXPERIENCE OF THE COMPANY- NETWORK SWITCHES Reference letters submitted should not be older than 10 years. The reference letters must include work for implementation of network switches, be signed, dated, on client's letterhead and with contactable details. Note: the following scoring matrix will be used to evaluate this criterion:			
5 or more relevant references not older than 10 years.	Signed and Contactable reference letters NB: Letters must be on client's letterhead, not older than 10 years	5	20%
4 relevant reference letters not older than 10 years.		4	
3 relevant reference letters not older than 10 years.		3	
2 relevant reference letters not older than 10 years.		2	
1 relevant reference letter which must not be older than 10 years.		1	
No relevant reference letter submitted		0	

Technical Evaluation Criteria	Score	Proof of documents	Weighting %
2.1.4 Detailed Project Execution Plan The bidder must provide and demonstrate in a project plan for the Implementation, support and maintenance that they can deliver the scope or requirements within the stipulated timeline of not more than 3 months. Provide a detailed project plan that stipulates timeline of not more than 3 months.		Project Plan	10%
The timelines meet the targeted duration of 1 months or less.	5		
The timelines meet the targeted duration of 2 months and not less than 1 month.	3		
The timelines meet the targeted duration of 3 months or not less than two months.	2		
No project plan submitted/the timeline is more than 3 months.	0		

Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.5 PROJECT LEAD FOR ISP, and FIREWALL (THE BIDDER SHOULD INDICATE / ALLOCATE THE LEAD) The assigned project Lead must have relevant experience in leading the implementation of ISP, Network Switches, FIREWALL, plus PMP or Prince 2 Certificate. Please provide CV of the project Lead clearly listing the name of clients and work previously completed. NB: The bidder must clearly indicate their project lead. Note: the following scoring matrix will be used to evaluate this criterion:			
10 and more years' experience in leading similar projects, plus PMP or Prince 2 Certificate.	Detailed Project Lead CV and certification.	5	10%
> 8 but < 10 years' experience in leading similar projects, plus PMP or Prince 2 Certificate.		4	
8 years' experience in leading similar projects, plus PMP or Prince 2 Certificate.		3	
> 5 years but < 8 years' experience in leading similar projects, plus PMP or Prince 2 Certificate.		2	
5 years of experience in leading similar projects, plus PMP or Prince 2 Certificate.		1	
The project lead has less than 5 years of experience in leading similar projects, and does not have PMP or Prince 2 Certificate.		0	

Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.6 EXPERIENCE OF THE PROPOSED TEAM The Proposed Team (excluding the team lead) assigned must have relevant experience in the implementation of ISP, Network switches, and FIREWALL. Please provide CVs of the project team clearly listing the name of clients and work previously completed. NB: The bidder must clearly indicate the proposed team in the form of the organogram. Note: the following scoring matrix will be used to evaluate this criterion:			
8 years and more average combined experience of the team.	CV's of the Proposed Team clearly listing the name of clients and work previously completed	5	10%
> 5 years but < 8 years average combined experience of the team.		4	
5 years average combined experience of the team.		3	
> 3 years but < 5 years average combined experience of the team.		2	
3 years average combined experience of the team.		1	
< 3 years average combined experience of the team.		0	

PHASE 4: COMMERCIAL EVALUATION

CEF (SOC) Ltd will utilise the following formula in its evaluation of Price offers:

[Weighted score 80 points]

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

Ps = Score for the Tender under consideration

Pt = Price of Tender under consideration

Pmin = Price of lowest acceptable Tender

Preference points/specific goals criteria

[Weighted score 20 points]

Specific goals / Preference Points Claim

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals	20
TOTAL SCORE:	100

A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

Specific goals	Points
Historically disadvantaged individual (HDI)	
Enterprises with ownership of 51% or more by person/s who are black	10
Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises with ownership of 51% or more by person/s who are youth	3
Enterprise with ownership of 10% or more by person/s with disability	2
Total	20

-
- Tenders must submit their B_BBEE certificate issued by an authorized body or person or a B-BBEE sworn affidavit to claim preference points.
- The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.
- The contract must be awarded to the tenderer scoring the highest points.
- If two or more tenders score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals, and if two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

ANNEXURE A:

Table 1: (Document format for Company Experience)

Name of the project and year completed	The role of your company	Monetary size of the project	Project details/description	Contactable reference for each of the project
				Name: Designation: Contact number: Email address:

[Note to the Bidder: The Bidder may provide this information in a separate page provided it enlist the information required per the template and also it is clearly marked that it's responding to this Technical Evaluation Criteria.]